

CITY OF ALAMEDA

Memorandum

To: Honorable Mayor and
Members of the City Council

From: Lisa Goldman
Acting City Manager

Date: February 15, 2011

Re: Award a Contract in the Amount of \$433,431 Including Contingencies, to
Schaaf & Wheeler for the Preparation of Engineering Documents for the
Upgrade of the City of Alameda Sewer Pump Stations, Phase 1: Reliability
Improvements, No. P.W. 12-10-33

BACKGROUND

In December 2010, the Public Works Department issued a Request for Proposals (RFP) and conducted a selection process to choose a consultant to provide design services and construction support to upgrade sanitary sewer pump stations in accordance with the Environmental Protection Agency (EPA) Administrative Order mandates. The professional services to be provided include the preparation of engineering plans, specifications, and detailed estimate(s), project management assistance to review future contractor design submittals, change orders, and Requests for Information, and site inspections prior to and during construction.

DISCUSSION

To solicit the maximum number of bids and most competitive price, the RFP was provided to 19 separate builders exchanges throughout the Bay Area and all qualified civil engineering consultants on the City's consulting list. A notice of bid was also published in the Alameda Journal. Three consultants submitted proposals, and the proposals were opened on January 3, 2011. The list of proposers includes:

Consultant	Location	Proposal Amount
Lee & Ro	Walnut Creek	\$ 89,570
Waterworks Engineers	Oakland	\$387,623
Schaaf & Wheeler	San Francisco	\$394,028

Individual presentations and interviews were held on January 13, 2011, and Public Works staff determined that Schaaf & Wheeler was best qualified for the work based on experience, capabilities, understanding of the issues, and staffing availability. Schaaf &

Wheeler demonstrated their understanding of the scope and complexity of the project by including civil, structural, electrical, and geotechnical engineers as well as licensed surveyors on their team. Costs were highest for Schaaf & Wheeler because their proposal included design drawings, permit processing, and bid and construction support. The proposal included a line-item task based schedule that identified their work program and in doing so verified they would be able to meet the project deadline. In addition, Schaaf and Wheeler understood the importance of providing a document that would assist maintenance staff in the future, and was the only consultant to include the preparation of an operations manual. Staff proposes to award a contract to Schaaf & Wheeler, for a total amount of \$433,431, including contingencies. A copy of the contract is on file in the City Clerk's office.

FINANCIAL IMPACT

The project is budgeted in the Capital Improvement Program (Project No. 9950208) Cyclic Sewer Repairs, Phase 8, with monies allocated from the Sewer Enterprise fund (Fund 602).

MUNICIPAL CODE/POLICY DOCUMENT CROSS REFERENCE

This action does not affect the Municipal Code.

ENVIRONMENTAL REVIEW

In accordance with the California Environmental Quality Act (CEQA), this project is Categorically Exempt under CEQA Guidelines, Section 15301(b), Existing Facilities (Repair and Restoration of Existing Public Utilities to Provide Sewer, Water, Electricity, etc.).

RECOMMENDATION

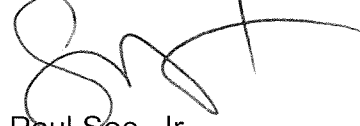
Award a contract in the amount of \$433,431, Including contingencies, to Schaaf & Wheeler for the preparation of engineering documents for the upgrade of the City of Alameda sewer pump stations, phase 1: reliability improvements, No. P.W. 12-10-33.

Respectfully submitted,



Matthew T. Naclerio
Public Works Director

By:



Paul Soo, Jr.
Assistant Engineer

Approved as to funds and account,



Fred Marsh
Controller

Exhibit:

1. Contract (on file in the City Clerk's office)